

The Company **Morávek systémy s.r.o.**
Trstěnická 932, Litomyšl-Město, 570 01 Litomyšl, Czech Republic, Company registration number: 04047231
Registered in the Commercial Register maintained by the Regional Court in Hradec Králové, Section C, Entry 35123

(The Company is hereinafter referred to as the "Controller")
- on one side -

instructs

the Purchaser, i.e. the person interested in concluding a contract for sale of goods with the Company
(hereinafter referred to as "Data Subject" or "Subject")
- on the second side -

about personal data protection
(hereinafter referred to as the „*Instruction*“).

Subject of the Instruction

The Controller hereby expresses its will to inform the Data Subject about all its rights and obligations and also about the obligations of the Controller arising from the legislation on personal data protection in accordance with Act No. 101/2000 Coll., On the Protection of Personal Data and Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter referred to as 'GDPR').

Information about processing

The Controller acts towards the Subject in the position of a personal data controller. The Controller's identity is specified in the header of this Instruction including the appropriate contact address. The Controller can also be contacted by phone 776 773 706 or by e-mail info@moravek-systemy.cz.

The Controller processes the provided personal data of the Subject based on the legal title of conclusion and execution of the contract for the purpose of proper execution under the concluded contract of sale for goods, for related communication of the contracting parties in providing execution, invoicing and other related activities, further based on the legal title of a legitimate interest for the purpose of contacting the Subject after termination of the contractual relationship, for information, advertising communication and the offer of services of the Controller.

In particular, the Controller processes the following personal data of the Subject in connection with the purpose of processing: name and surname, date of birth, permanent address or residence address, telephone and e-mail contact, as well as other personal data which the Subject gives to the Controller in connection with the conclusion and execution of the contract for sale of goods.

The provided personal data will be processed for an indefinite period of time (at least for the duration of the contract for sale of goods) until the purpose for which the personal data are processed has passed.

The Controller processes the provided personal data electronically in an automated way and in printed form manually.

The Controller shall be entitled to transfer the processed personal data to third parties, including the transfer of personal data to third countries. The categories of recipients whom the Controller is entitled to transfer personal data to are processors that the Controller uses to fulfil the purposes defined above.

The Controller transfers personal data of the Subject mainly to the processors with whom they also have a processing contract: tax advisors, lawyers, accountants, cooperating persons and others.

Rights and Obligations of the Data Subject

The Subject has the right to access its own personal data and information about their processing. This right may be used both in person at the Controller's address and by telephone or email communication. The Controller is entitled to verify the identity of the Subject in case of doubt.

The Subject has the right to correct personal data. The Subject is obliged to notify the Controller of any changes that would affect those personal data that the Controller processes. The Subject shall have the right to apply for processing restrictions provided that the conditions of Article 18 of the GDPR are met. The Subject shall have the right to request the deletion of personal data provided that one of the conditions under Article 17 of the GDPR is met. The Subject has the right to object to the processing of personal data. The Subject has the right to transfer personal data to another Controller. The Subject has the right to lodge a complaint with the supervisory authority. That is The Office for Personal Data Protection with its registered

office at Pplk. Sochora 27, 170 00 Prague.

The Subject is not subject to automated individual decision making including profiling.

Rights and obligations of the Controller

The Controller is obliged to provide the Subject with the above-mentioned information in writing form or by other means including electronic form in appropriate cases. If requested by the Subject, the aforementioned information may be provided orally on condition that the identity of the Data Subject is proven in other ways.

Upon the Subject's request, the Controller shall provide the Subject with information on the measures taken concerning the processing of personal data, the right of rectification or erasure, the right to restrict processing, the right to data portability, objections or automated decision-making including profiling without undue delay, no later than one month. The Controller is entitled to extend this period by two months if the conditions are met. The Controller is obliged to inform the Subject about the extension. This information shall be provided free of charge except of cases specified in Article 12 (5) of the GDPR.

In case of reasonable doubt, the Controller is entitled to verify the identity of the Subject under Article 4.2.

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